

**Attendees:**

- Present: Jaime Coyne, Baburhan Uzum, Katherine Weimar, and Susie Kamman.
- Absent: Will Blackwell; Mae Lane; Tracey Hodges
- Non-voting board associates present: Craig Toney, SHSU Charter School Superintendent; Misty Rains, Administrative Coordinator; Richard Ray, Charter School Business Manager; and Ginger Yount, TSUS Office of General Counsel.
- Visitors Present: None

**1. Call to Order and Establish Quorum**

- Dr. Jaime Coyne, Vice-Chair, called the meeting to order at 6:00 p.m., and noted a quorum was present.

**2. Public Comments (Public comments shall be limited to five minutes per person.)**

- There were no public comments.

**3. Approve Minutes of January 22, 2026 Board Meeting**

- Minutes of the January 22, 2026 Board Meeting were unanimously approved.

**4. Superintendent's Updates and Reports**

Dr. Toney presented the following updates and reports.

- Fiscal Year 2025-2026 ("FY26") Enrollment Update
  - Total enrollment remains very stable (322). The number of students who indicated intent to re-enroll is stable as well.
- SHSU Charter School ("SHSU-CS") Financial Report

Dr. Toney introduced Richard Ray, the Business Manager for the SHSU-CS.

- Mr. Ray presented financial reports as of January 31, 2026. Mr. Ray's presentation provided an overview of all financial reports.
- Certified Annual Financial Reports were approved by the auditors and copies are available.
- Financial reporting was based on Average Daily Attendance of 322 (95.38%), which has remained constant.
- Mr. Ray provided details of each financial report and fund balances.
- TEA projections are now based on actual attendance reports by SHSU-CS. It will be more accurate than previous projections.
- Enrollment is below the budget but stable at that number.
- Recap of forecasted revenue against budgeted expenses projected a \$700,000 loss. Richard indicated that this will likely not be the case due to less spending. He projects a breakeven for the year.
- Title I grant is new money this year. It will be used to work with intervention students. Recommended hiring of one paraprofessional to work with those students.
- 2024-2025 Texas Education Agency's ("TEA") Texas Academic Performance Report ("TAPR")
  - Pages 1 through 3 of this TAPR is most beneficial. It reflects how the students performed on the State of Texas Assessment of Academic Readiness ("STAAR") test. The SHSU-CS scored 89 last year. Compared to the rest of the state, SHSU-CS is doing better. This report is broken down by category.
  - The last few pages of the TAPR provide demographic information.

- Teacher information is on the back page, and it provides interesting statistics. The TAPR is also located on the website.
- 2025 TEA Texas Charter School Performance Framework Report
  - This is a report that is similar to TAPR but is specific to charter schools. Achieving a Tier I rating is something to celebrate as it doesn't get better than Tier I.
  - This is tied to the TAPR report. This report will also be on the website.
  - These reports may be helpful in marketing efforts.
- Update on Progress of New Campus Site
  - Klein voted to move forward with the new campus.
  - TEA approved the high-quality designation. The new campus will start with this new designation. SHSU-CS is held to a higher standard. This designation may possibly open some additional opportunities.
- Update on Technology Acquisitions
  - New technology acquisitions will move forward beginning at the Brighton and Klein campuses pending Board and SHSU authorizations.

**5. Executive Session** –The Board did not conduct an Executive/Closed Session this month. It was not needed at this time.

**6. Discussion and Possible Board Action**

- Discussion and Action Regarding Approval to Open a New Sam Houston State University Charter School Campus at the Klein Location Beginning July 2026 and Authorization for the Board President to Execute the Associated Lease Agreement.

Dr. Toney provided a standard lease agreement in the Board packets. The Klein campus lease has a much better rate per student. It is a three-year lease and Klein has approved the lease agreement. It will begin on July 1, 2026.

Motion to Approve the new Klein location and authorization of Board President to Execute the Associated Lease Agreement.

*Motion by Baburhan Uzum, seconded by Susie Kamman, and was unanimously approved.*

- Discussion and Action Regarding Approval of Technology Purchases Exceeding the Micro-Purchase Threshold, Contingent Upon Required Sam Houston State University Authorizations.

This action is tied to Joel Gaston's technology plan that was outlined in the January Board meeting. As the technology purchases for Brighton and Klein are over \$24,999.99, Board approval is required. The purchases will go through the typical purchasing authorization process set out by the University. No purchases will be made until all University authorizations are received. The total amount is approximately \$242,000.

Motion to Approve the Technology Purchases Contingent Upon Required University Authorizations.

*Motion by Baburham Uzum, seconded by Susie Kamman, and was unanimously approved.*

**7. Adjourn**

- There being no further business, Jaime Coyne adjourned the meeting at 6:25 p.m.

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Dr. Jaime Coyne, Vice-Chair